**POTTER STREET BAPTIST CHURCH [PSBC] and CHURCH LANGLEY CHURCH [CLC], HARLOW**

**Children, Youth & Families Worker**

**Job Description & Person Specification**

Salary – negotiable according to experience and qualifications

37 hours per week, working pattern spread Monday to Sunday, including evening work

Holiday allowance: 30 days per annum (including Bank Holidays)

**Job Purpose:** To take Jesus's command to love one another seriously, demonstrating it physically, emotionally, and spiritually, and to serve our local communities by sharing the love of Jesus in all that we do. In seeking God's will over a period of time, and recognising the Holy Spirit's guidance, the following outlines the job role and personal attributes required to fulfil the next step in God's plan for PSBC and CLC.

**[It is a genuine occupational requirement that the postholder is a practising Christian under Part 1 of Schedule 9 to the Equality Act 2010]**

**Main Tasks**

* To follow PSBC/CLC safeguarding and Health & Safety practices in all aspects of work
* To ensure confidentiality at all times
* To work as part of a team with ministerial staff, diaconate, elders, membership, congregations and community
* To develop initiatives and establish activities for over-11s in both churches to widen their understanding and be open to God working in their lives
* To develop a Messy Church type event at CLC and support the monthly Messy Church at PSBC
* To further develop boys’ work at PSBC [currently primary age group]
* To arrange youth weekends away
* To lead a church service [monthly or as required]
* To be involved in the life of both churches
* To develop relationships with local schools and take assemblies
* To attend meetings as required
* To participate in training events as required

**Person Specification - Essential**

* You must be adaptable and have a flexible approach – able to deal with sudden changes of plan, and be able to manage your own workload efficiently and effectively
* You must be approachable and a good listener, able to develop a good rapport with young people and families
* Willing and able to share your Christian faith in a way that is relevant to young people and young families who may not have had a Christian background
* Proven experience of working with young people across the 11-18 age range
* Evidence of understanding a broad range of Christian/life issues that are relevant to young people
* Good knowledge of appropriate Christian resources suitable for young people
* A commitment to maintaining and developing your own spiritual walk with God, and your own personal growth
* To display the fruits of the Spirit in your own life

**Person Specification – Desirable**

* Educated to A level standard or vocational equivalent. A Post 16 qualification in youth work would be an advantage
* Well developed admin and IT skills
* Experience of organising youth trips/residentials
* Evidence of establishing and sustaining a relevant project
* Clean driving licence

**PSBC and CLC will provide**

* Two very friendly, welcoming and supportive fellowships who have sought God’s will and feel assured of His guiding in creating this post
* Both churches have a practical approach to Christianity [and also enjoy a good laugh]
* A well-established presence in the two communities with great opportunities to build on existing effective work
* A full and challenging workload, working with the minister across both churches, meeting regularly to support and encourage one another
* Assistance with finding accommodation and re-location. Rent/mortgage and all other running expenses will be the responsibility of the post holder

This is of course not exhaustive nor restrictive, and we do we recognise that anyone whom God appoints will bring their own God-given gifts to add to the ministry of the fellowships at PSBC and CLC.

September 2022